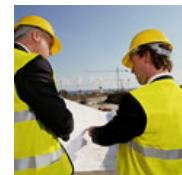




Project Management

Deliver projects on time and within budget



Learning with a difference...

Benefits

- Understand what your projects are
- Learn how to deliver, without getting sidetracked
- Keep to the timescale and budget
- Make sure everyone involved stays informed

Course content

- Identifying and controlling the four main phases of projects
- Using simple techniques to help ensure success
- Reporting and communicating – the key to acceptance
- Managing slippage and budgetary issues
- Juggling all those tasks – tools for control



Course overview

Good project management means knowing what must be achieved, and getting it completed successfully when it should be completed without overrunning the budget. The course delivers the skills to achieve good project management.

The course shows how to use tools and techniques to correctly specify projects, estimate them accurately and then deliver them as agreed.

During the course you will use several methods and sets of documents that will help you to control your current project and use the knowledge from projects to improve on your performance as a project manager in future projects.

Duration

2 days
9:30 - 16:30

Refreshments are provided on arrival, mid morning and mid afternoon. A buffet style lunch is also provided.

Book Now

Call our Sales team on
01295 253253

Experience our tried and tested training methods; have fun while you learn and most importantly - apply what you have learnt in the workplace with free support service after you have completed your training!

“Trying to manage a project without project management is like trying to play a football game without a game plan”

- K. Tate

Other courses we offer

- Time Management
- High Impact Presentation Skills
- Microsoft Project - Introduction and advanced

What our customers say about our courses

“Top course - thank you!”

“I can't believe how much time this will save me”

“Best course I've ever been on”



People Productivity &
Specialist IT Training



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