



Finance for Non-Finance Managers



Learning with a difference...

Benefits

- Keep the four main sets of accounts understandable
- Influence the impact of timing on financial transactions
- Choose the most effective method of finance
- Use depreciation to your own advantage

Course content

- Discover the five main sets of books
- Work with the Profit and Loss and Balance sheet
- Focus on the important – how to improve figures
- Use effective reporting techniques for great presentation
- Learn analysis and evaluation techniques
- Develop and implement a cost reduction plan
- Learn where to look for warning signals
- Discover some valuable decision-making aids
- Planning, budgeting, costing and pricing
- Workout the financial impact on decisions

Course overview

Understand how company accounts work, where finance comes from and why and when expenses are incurred. You will be able to identify areas in the business that can be changed to achieve a better use of funds, reduce costs and increase margins.

The course highlights the effective use of accounts to achieve your objectives – reduced costs or increased profits. You will also learn how information flows between the different parts of the accounts, how to evaluate accounts and how to check that they are correct.

During the course you will also analyse sets of accounts to get the underlying trend and other information contained in them.

Duration

1 day
9:30 - 16:30

Refreshments are provided on arrival, mid morning and mid afternoon. A buffet style lunch is also provided.

Book Now

Call our Sales team on
01295 253253

Experience our tried and tested training methods; have fun while you learn and most importantly - apply what you have learnt in the workplace with free support service after you have completed your training!

"I have tough decisions, always with an eye on the bottom line"
- Donald Trump

Other courses we offer

- Excel Professional
- Statistics with Excel
- Introduction to Access

What our customers say about our courses:

"I feel I can manage my budgets confidently now"

"Finance - it finally makes sense"

"A very good pace with lots of activity"



People Productivity &
Specialist IT Training



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